***Meeting Summary***

**ST. HILARY SCHOOL ADVISORY BOARD**

April 5, 2016 7:00 p.m. RECTORY

As approved on May 3, 2016

**Members Present:**

Fr. Aloysius Funtila, Pastor; Kathie Donovan, Principal; Theresa Jovanovic, President; Ann McNabb, Secretary; Pearl Torralba, Member; Bob Schwendau, Member; Mary Kay Donnelly, Faculty Representative; Maria Hench, FSA Representative; Maureen Gallagher, Alumni Representative; Fr. Tom Libera, Resident

**Approval of Minutes**

* The March 1, 2016 Meeting Summary was reviewed and approved.
* The Meeting Summary will be posted on the school’s website.

**Pastor’s Report**

* Fr. Aloy reported on Archdiocesan initiatives including the “Renew My Church” survey, and potential groupings of parishes to form discussion groups.
* The parish Asian Ministry board met to discuss response to the survey.
* The parish is exploring the use of a smart phone app to manage events and volunteers.
* Four committees of the Pastoral Council recently met.
* A meeting of the full Pastoral Council, together with other leaders of parish groups, will be held to discuss and prepare for the Archdiocesan “Renew My Church” initiative.

**Principal’s Report**

* Mrs. Donovan reported on recent school events including the Lenten services and donations, book fair and First Holy Communion retreat.
* On Friday, April 8th, the Illinois School Board of Education (ISBE) will conduct its once every five years recognition visit. The school has prepared all necessary reports and is assembling a team required for the visit.
* Mrs. Donovan distributed the Parish Improvement Program Archdiocesan follow up plan for review and discussion at next month’s meeting.
* Marketing plans have been developed with assistance from the Archdiocese.
* Mrs. Donovan continues to work with Big Shoulders Fund to support the school. Possible assistance being explored include a service day of painting and landscaping, stock market program for students, assistance with marketing initiatives, funding an Assistant Principal position, recruiting school board members, developing alumni database, providing emergency tuition assistance, and matching donors with the school.
* Current registrations for the upcoming school year were reported. Thirteen new students and 165 continuing students have registered to date.
* The school will administer the ASPIRE test beginning next Monday, April 11, 2016.
* Mrs. Donovan requested input on the 2016/2017 school calendar.
* The “School Reach” service that provides contact services will be replaced as the company was purchased.

**Organization reports**

* The *Family School Association* recent events were successful, including the book fair and a visit from the Easter Bunny. Upcoming events include a Pampered Chef demo at the April meeting.
* The *Alumni Association* is sponsoring a fundraiser at the Local Pizzeria (Foster and Kimball) every Friday starting April 15 through May 6. Ten percent of sales from St. Hilary patrons will be donated back to the Alumni Association. A similar fundraiser with Red Robin is being considered.

**Legislative Update**

* The Illinois Kids Campaign continues despite the State’s budget impasse. No new developments.

**Old Business**

* The board discussed having a Parish Council representative attend the school board meetings.

**New Business**

* Information regarding street pole banners from the Chicago Department of Transportation (CDOT) was distributed for discussion at the next meeting.